



CLERKS REPORT

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Task - Item - Initiative					
1	Township Property	The clerk to provide an update on Township property and the severance process for the Township.	Clerk to find out cost to survey.	Received estimate to survey but will put on hold until all properties can be done at the same time.	
2	Office Space	To be reviewed by council as no inquiries were made regarding Office Space for rent.	Run ad again, without price, to see if there's any interest.	After running the ad again no inquiries were made.	
3	May 2022 Historical monument for old bridge on 569 - Clerk to ask FACCA if they would like the Township to take over the project for a fee	August 2022 \$27,000 would be received to create heritage feature. Approved. FACCA and EXP notified,	November 2023, Ministry only wants to release half the funds until project is complete. Council has requested that 100% of the funds be released as per the agreement.	Facca sent half the funds to the township after the request was made for the full amount so the cheque was returned to them.	
4	August 2022 Boat launch creation to be looked into in the future				

5	Dec 2022 Staff to bring back information and costing on staff pension program	Jan 2023 Approx. cost per employee for OMERS would be \$5,000 annually, to be matched by employee. Set rate by OMERS. Council directed staff to consider if they would like this or not considering they would need to match contribution, and also to look at Township financials to see if/when feasible to offer pension.	Feb 2023 Would be feasible to bring in pension in 2025 with corresponding raise (no raise is to be given until then) to offset the matching contributions. Increased fee-for-service to Brethour Township for Admin services covers most of Twp portion. To Be revisited in 2024.		
6	Feb 2023 potential development of crown lands for residential units	Working on gathering information necessary for application.			
7	Feb 2023 NOHFC potential funding for roads worker -Clerk to research and apply	October 2023 Application approved for \$35,000. Have one year to hire.	Roads Intern has been selected. Required documentation will be sent to NOHFC.	Roads Intern has a start date of April 29,2024.	
8	Emergency Management	Clerk to move forward with courses required for Emergency Management.	First Emergency Management course has been completed.	Mock exercise scheduled for November 19th.	All required courses for Emergency Management have been completed.