



CLERKS REPORT

Mar 2023

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	Task - Item - Initiative				
1	Township Office Addition	Dec 2022 RFQ released. December 16th deadline.	Jan 2023 In agenda package for discussion. Project not awarded. Clerk to speak with CBO and engineer regarding reducing costs. Possibility of upgrading inside of halls to include office space also discussed. To be discussed further at next meeting.	Feb 2023 to be discussed. Revision to be made to plan to reduce construction costs. Designer to provide rough plans for Council consideration.	Mar 2023 Clerk discussed with CBO and designer, and requested rough plan of revision from Designer
2	Regional economic development partnership (Hilliard, Brethour, Thornloe, Armstrong)	Jan 2023 Funding will be required for strategic planning	Feb 2023 potential funding for economic development strategic planning. Clerk to proceed if/when program intake opens		
3	Dec 2021 Property Standards By-Law to be discussed				

4	Blind Line Drain construction - included in 2022 budget	June 2022 Pedersen Construction providing updated costing and availability for project in 2022/23. Tulloch and Drainage Superintendent would be able to administer project. Financing requested.	Jan 2023 Financing approved, paperwork in Council package for loan. Work could begin in February. Assessed owners to be notified prior to work beginning.	Feb 2023 Work has begun	Mar 2023 Work continues and is going well as reported by Drainage Superintendent
5	May 2022 Clerk to look into phone plans for office and costs	June 2022 Quote received from Telus. Clerk will look at other options and report back	August 2022 Information received on system used at NorArc. Clerk left voicemail with phone rep.	Sept 2022 Information emailed from company, to be reviewed by Clerk. Option to hook phone into internet can be included during hall addition construction.	
6	May 2022 Historical monument for old bridge on 569 - Clerk to ask FACCA if they would like the Township to take over the project for a fee	June 2022 estimated project financials have been sent. Clerk and Roads Superintendent to look over.	August 2022 \$27,000 would be received to create heritage feature. Approved. FACCA and EXP notified,		
7	August 2022 Boat launch creation to be looked into in the future				
8	Dec 2022 Road Maintenance on River Rd south end (Brethour Twp) -Clerk to ask for Brethour's ideas on how exchange could work	Jan 2023 Brethour is informing Casey Twp that they are in discussions with Hilliard for the road maintenance. Hilliard could maintain section for a set period of time, track costs, and bill Brethour. Clerk to inform Brethour for feedback on conditions.	Feb 2023 Brethour was informed of conditions. Brethour will let Hilliard know if they would like to pursue further.		

9	Dec 2022 Staff to bring back information and costing on staff pension program	<p>Jan 2023 Approx. cost per employee for OMERS would be \$5,000 annually, to be matched by employee. Set rate by OMERS. Council directed staff to consider if they would like this or not considering they would need to match contribution, and also to look at Township financials to see if/when feasible to offer pension.</p>	<p>Feb 2023 Would be feasible to bring in pension in 2025 with corresponding raise (no raise is to be given until then) to offset the matching contributions. Increased fee-for-service to Brethour Township for Admin services covers most of Twp portion. To Be revisited in 2024.</p>		
10	Jan 2023 Electronic Device for Council Policy -projector to be purchased to display meeting documents, eliminating need for paper copies	<p>Feb 2023 Projector purchased to display meeting documents</p>			
13	Feb 2023 potential development of crown lands for residential units				
14	Feb 2023 NOHFC potential funding for roads worker -Clerk to research and apply	<p>March 2023 In progress</p>			