



**CLERKS
REPORT**

Sept 2022

	Task - Item - Initiative				
1	August 2019 Meet with Ed Gorecki, Drainage Superintendent, and townships involved with Lautem Drain re: property erosion	Dec 2019 Meeting held to discuss the issue. Another meeting will be required, with attendance from the consultant who prepared the original report, to further discuss options/costs. Costs involved with having consultant attend this meeting will be split 50/50 between Hilliard and Armstrong.	Meeting postponed due to COVID-19		

2	Veley Road Landslide	May 2022 Engineering Report received. Option 1 or Option 2 to be discussed with EXP (costing) and then MDRA	June 2022 EXP rep to discuss report with Council at meeting. Option 3 would be the best but is expensive. Clerk to check with MDRA to see if funds will cover.	Sept 2022 Email sent and followed up with. MMAH has replied to say they are still looking into it.	
3	Township Office Addition	April 2022 Engineers have taken measurements and are preparing draft drawings. Signage has been erected as required. Draft provided with two options for design. Option 1 chosen, revision to be brought back to Council.	May 2022 Revision provided by engineer. Council to provide feedback on potential heating sources in addition. Rasied roof over entrance to be added. Engineer requested land survey.	June 2022 Heating method still to be determined. Reeve asked if posts outside of entrance could be removed. Clerk to ask engineer.	August 2022 Revised plans provided. Heating method can be indicated in tender once decided on.
4	Regional economic development partnership	March 2021 Armstrong, Brethour, and Thornloe have responded to indicate interest in initial discussions	April 2021 Casey, Harley, Hudson, Kerns will not participate in the discussions. Discussions will be scheduled once COVID restrictions and numbers/trends allow	Sept 2022 Pending for 2023	

5	Outdoor Rink	May 2022 Rink will be constructed at park on Hwy 569. Councilor Noel and Clerk will work on specs and prepare tender for work.	June 2022 discussion to take place on June 15th with report to Council. Tender to be issued for construction at park on 569.	August 2022 No bids received. Clerk is looking into hiring for the work.	Sept 2022 Pedersen hired and can build rink before winter. Koch farms providing 10x12 storage shed. Snowblower will be purchased within Rec budget
6	Dec 2021 Property Standards By-Law to be discussed				
7	Jan 2022 \$250 received for enhancement to Little Library, Clerk to look at ways to utilize funding	August 2022 One person has indicated interest in building for us. To be confirmed.	Sept 2022 Approved by Council and library constructed/received. Location to be discussed		
8	Municipal Election	Mar 2022 Training upcoming in Kirkland Lake, time/date to be confirmed	April 2022 Training sessions attended and with Clerk group. Ongoing	May 2022 Candidate paperwork now available from Clerk - deadline of 2pm Aug 19th to submit to Clerk	
9	Blind Line Drain construction - included in 2022 budget	June 2022 Pedersen Construction providing updated costing and availability for project in 2022/23. Tulloch and Drainage Superintendent would be able to administer project. Financing requested.			

10	Emergency planning	June 2022 BEM 200 and BEM 300 course completed, IMS 100 and IMS 200 to be taken as well this year, pending.			
11	May 2022 Clerk to look into phone plans for office and costs	June 2022 Quote received from Telus. Clerk will look at other options and report back	August 2022 Information received on system used at NorArc. Clerk left voicemail with phone rep.	Sept 2022 Information emailed from company, to be reviewed by Clerk	
12	May 2022 Historical monument for old bridge on 569 - Clerk to ask FACCA if they would like the Township to take over the project for a fee	June 2022 estimated project financials have been sent. Clerk and Roads Superintendent to look over.	August 2022 \$27,000 would be received to create heritage feature. Approved.		
13	June 2022 Possibility of renting storage containers to generate revenue for Twp				
14	August 2022 Application submitted to Trillium Foundation for \$95,000 to upgrade playground equipment at park				
15	August 2022 Clerk to look into new building for WDS, approximately \$2500 with propane stove in it. To email committee for approval and proceed.	Sept 2022 Quotes being obtained, for discussion/awarding at meeting			
16	August 2022 Boat launch creation to be looked into in the future				

