



**CLERKS
REPORT**

Feb 2022

	Task - Item - Initiative			
1	August 2019 Meet with Ed Gorecki, Drainage Superintendent, and townships involved with Lautem Drain re: property erosion	Dec 2019 Meeting held to discuss the issue. Another meeting will be required, with attendance from the consultant who prepared the original report, to further discuss options/costs. Costs involved with having consultant attend this meeting will be split 50/50 between Hilliard and Armstrong.	Meeting postponed due to COVID-19	

2	<p>Nov 2019 Veley Road landslide, Application submitted to MMAH for Disaster Assistance funding, sourcing potential solutions and costing. Staff to meet at site with Pedersen Construction for their opinion on options/costing. Ministry of Natural Resources to be notified of the issue.</p>	<p>May 2021 Draft TPA has been sent. Awaiting actual agreement. Engineer's report will be the first step after signing the agreement. This will determine options and costs for repair of the slide.</p>	<p>Dec 2021 EXP expects to have report ready by end of January 2022</p>	<p>Feb 2022 Still in progress</p>
3	<p>Nov 2019 Community Safety and Well-Being Plan. Township to work with local partners, through DTSSAB, on the creation.</p>	<p>Feb 2022 Plan in progress, survey released to gather feedback from community</p>		
4	<p>Dec 2020 Application submitted for \$100,000 in funding to build an addition to the hall which will hold new offices</p>	<p>Feb 2022 Design and Architectural drawings to begin in March</p>		
5	<p>Dec 2020 Letters to be sent to neighbouring Townships for discussions on regional economic development partnership</p>	<p>March 2021 Armstrong, Brethour, and Thornloe have responded to indicate interest in initial discussions</p>	<p>April 2021 Casey, Harley, Hudson, Kerns will not participate in the discussions. Discussions will be scheduled once COVID restrictions and numbers/trends allow</p>	

6	Feb 2021 Outdoor Rink at old ballfield site approved, dependent on receipt of funding. Staff and Councillor Noel to plan and look for funding to construct, with goal of having it open for Winter 2021/22. Volunteers to be included in Recreation Committee members.	Included in 2022 budget, rink can be built at the park as well.		
7	August 2021 Clerk to schedule annual AODA and Health&Safety ("the 4 steps") training for all staff	October 2021 Online training found and sent to staff. Researching First Aid / CPR training. Can be held in Hilliard during the week if 8 people are being trained.	Jan 2022 Cost is \$200.10 per person with a minimum of 8 people. Also travel costs for Instructor of roughly \$500. Course is two-days (9am-5pm) which must be consecutive.	
8	Dec 2021 advertise for and hire casual, on-call labourers for roads dept	Jan 2022 advertising pending for late January	Feb 2022 Advertised, deadline of Feb 18th	
9	Dec 2021 Property Standards By-Law to be discussed	Feb 2022 On agenda for discussion		
10	Dec 2021 Hydro One funding to be applied for, for upgrades at park/rink lights	Jan 2022 Application submitted		
11	Dec 2021 Snowman building contest to be discussed	photos are to be submitted to Twp by March 21st. Three draws of \$25 will be held as prizes.		
12	Jan 2022 \$250 received for enhancement to Little Library, Clerk to look at ways to utilize funding			