



MINUTES - COUNCIL MEETING October 20, 2021

The Council of the Township of Hilliard met on October 20, 2021 at the hour of 7:00 p.m., for a meeting.

Attendance:

Reeve	Laurie Bolesworth
Councillors	Carolyn Gilbert (absent)
	Karen Peckover
	Bruce Murphy
	David Noel (absent)
Clerk	Vaughn Finch
Roads Superintendent	Ross Martin (absent)
Financial Administrator	Wendy Belanger

1. Call to Order:

Reeve Laurie Bolesworth called the meeting to order at 7:00 p.m.

2. Declarations of Pecuniary Interest:

None

3. Agenda:

2021-117
Peckover
Murphy

THAT we, the Council of the Corporation of the Township of Hilliard, accept the agenda with the following additions:
10.1 Tax bills
10.2 HMREC taxes

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓			✓	✓
Against					

“carried”

4. Minutes:

2021-118
Murphy
Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, adopt the minutes of September 23 2021 as circulated.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓			✓	✓
Against					

“carried”

5. Guests:

7:10pm teleconference

Danielle Girard, Kemp Elliott & Blair LLP, Chartered Professional Accountants re: Audited Financial Statements

6. Roads Department Business and Report:

6.1 Attached "Roads Report"

2021-119

Peckover

Murphy

THAT we, the Council of the Corporation of the Township of Hilliard, accept the Roads Report.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓			✓	✓
Against					

"carried"

Council also discussed outside contractors working within Township buildings. They will not be permitted to work on equipment or perform any other services within Township buildings unless they have the insurance required to do so (proof needs to be provided). Alternatively, they can be hired by the Township as "Casual, On-Call" Employees.

7. Clerks Department Business and Report:

7.1 Attached "Clerks Report"

2021-120

Murphy

Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, accept the Clerks Report.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓			✓	✓
Against					

"carried"

7.2 Vaccination Policy

2021-121

Peckover

Murphy

THAT we, the Council of the Corporation of the Township of Hilliard, approve the Vaccination Policy for the Township of Hilliard.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For					
Against					

"deferred to next meeting"

Clerk is to bring samples of other policies, or relevant inclusions, to next meeting.

7.3 Appoint Clerk as CEMC

2021-122
Peckover
Murphy

THAT we, the Council of the Corporation of the Township of Hilliard, do hereby appoint Vaughn Finch, Clerk-Treasurer, as Community Emergency Management Coordinator for the Township of Hilliard.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓			✓	✓
Against					

“carried”

7.4 Remembrance Day Recipient

2021-123
Murphy
Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, direct the Clerk to award a \$50 Gift Card to Alice Peckover of Hilliard Township, in recognition of their service to our Country.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓			✓	✓
Against					

“carried”

7.5 Staff Vacation Update

- All staff vacation will be used by year-end.
- The Township Office will be closed for Christmas from Dec. 24th to Jan. 3rd. 3 days are Stat holidays, and staff will need to use holiday or lieu time to cover for the 3 days which are not Stats.

8. Financials and Accounts:

8.1 Financial Reports and Payment of Accounts

2021-124
Peckover
Murphy

THAT we, the Council of the Corporation of the Township of Hilliard, receive the Financial Report and approve payment of accounts in the amount of \$50,859.58.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓			✓	✓
Against					

“carried”

8.2 Audited 2020 Financial Statements

2021-125
Peckover
Murphy

THAT we, the Council of the Corporation of the Township of Hilliard, receive and approve the 2020 audited financial statements from Kemp, Elliot & Blair..

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓			✓	✓
Against					

“carried”

9. Correspondence:

2021-126
Murphy
Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, receive and file all correspondence

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓			✓	✓
Against					

“carried”

9.1 Letters
None

9.2 Resolutions
None

9.3 General and Information
None

9.4 Grants
None

10. New Business:

10.1 Tax Bills

A reminder letter is to be sent out in August of 2022 to remind rate payers of the September deadline for the second installment of the Final Tax Bill.

10.2 HMREC Taxes

Deferred to next meeting.

11. Reports and/or Minutes from Meetings:

2021-127

Peckover

Murphy

THAT we, the Council of the Corporation of the Township of Hilliard, receive and file all reports and minutes.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓			✓	✓
Against					

“carried”

11.1 Recreation Committee

-None

11.2 Earleton-Temiskaming Regional Airport

-March, April, May, June, July financials

-March, April, May, June Manager's reports

11.3 Timiskaming Health Unit

-None

11.4 Temiskaming Municipal / Building Association

- None

11.5 Temiskaming Mayors Action Group

- None

11.6 Waste Disposal Site Committee

-None

11.7 Hilliardton Marsh Research and Education Centre

-has received funding to construct a Vis

11.8 Community Policing

-May 25 2021 meeting minutes

11.9 DTSSAB

-Quarterly report

12. By-Law:

2021-128

Peckover

Murphy

THAT we, the Council of the Corporation of the Township of Hilliard, give By-Law 2021-17, being a by-law to confirm certain proceedings of the Council of the Corporation of the Township of Hilliard for its meeting held on October 20, 2021 a first, second, third and final reading this 20th day of October 2021.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓			✓	✓
Against					

“carried”

14. Adjournment:

2021-129

Gilbert

Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, do now adjourn to the next meeting at 7pm on November 17, 2021 or at the call of the Reeve.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓			✓	✓
Against					

"carried"

Reeve

Clerk