



MINUTES - COUNCIL MEETING September 23, 2021

The Council of the Township of Hilliard met on September 23, 2021 at the hour of 7:00 p.m., for a meeting.

Attendance:

Reeve	Laurie Bolesworth
Councillors	Carolyn Gilbert
	Karen Peckover
	Bruce Murphy
	David Noel
Clerk	Vaughn Finch
Roads Superintendent	Ross Martin
Financial Administrator	Wendy Belanger

1. Call to Order:

Reeve Laurie Bolesworth called the meeting to order at 7:00 p.m.

2. Declarations of Pecuniary Interest:

None

3. Agenda:

2021-103
Peckover
Gilbert

THAT we, the Council of the Corporation of the Township of Hilliard, accept the agenda with the following additions:
10.1 Vaccination Policy

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

"carried"

4. Minutes:

2021-104
Gilbert
Noel

THAT we, the Council of the Corporation of the Township of Hilliard, adopt the minutes of August 18 2021 as circulated.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

"carried"

5. Guests:

None

6. Roads Department Business and Report:

6.1 Attached "Roads Report"

2021-105

Peckover

Noel

THAT we, the Council of the Corporation of the Township of Hilliard, accept the Roads Report.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

"carried"

7. Clerks Department Business and Report:

7.1 Attached "Clerks Report"

2021-106

Noel

Gilbert

THAT we, the Council of the Corporation of the Township of Hilliard, accept the Clerks Report.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

"carried"

7.2 Employee Policy revision discussion

2021-107

Gilbert

Noel

THAT we, the Council of the Corporation of the Township of Hilliard, approve the Employee Policy revision.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

"carried"

7.3 Veley Road Landslide Engineering Report RFQ

2021-108

Gilbert
Noel

THAT we, the Council of the Corporation of the Township of Hilliard, award the Veley Road Landslide Engineering Report (RFQ 2021-VLS) contract to EXP in the amount of \$38,000.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

“carried”

7.4 Application for Asset Management Funding

2021-109

Peckover
Murphy

THAT we, the Council of the Corporation of the Township of Hilliard, directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities’ Municipal Asset Management Program for Asset Management Plan updating.

Be it therefore resolved that the Township of Hilliard commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities’ Municipal Asset Management Program to advance our asset management program:

- Review of existing plan
- Updating the plan
- Following the plan in future budgeting and Township management decisions

Be it further resolved that the Township of Hilliard acts as lead applicant on a joint project with Brethour Township, and commits 5% of total project costs from its budget toward the costs of this initiative.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

“carried”

7.5 Clerks Meeting Group Invitation

The Clerk was invited to attend monthly or quarterly meetings with other area Clerks, to discuss sharing and partnership opportunities. Council approved the Clerk attending the meetings.

8. Financials and Accounts:

8.1 Financial Reports and Payment of Accounts

2021-110

Gilbert
Noel

THAT we, the Council of the Corporation of the Township of Hilliard, receive the Financial Report and approve payment of accounts in the amount of \$49,699.75.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

“carried”

9. Correspondence:

2021-111

Noel
Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, receive and file all correspondence

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

“carried”

9.1 Letters

None

9.2 Resolutions

None

9.3 General and Information

None

9.4 Grants

FCM funding re: asset management plan update

10. New Business:

10.1 Vaccination Policy

Council directed the Clerk to research and draft a Township Vaccination Policy.

11. Reports and/or Minutes from Meetings:

2021-112

Noel
Gilbert

THAT we, the Council of the Corporation of the Township of Hilliard, receive and file all reports and minutes.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

“carried”

11.1 Recreation Committee

-None

11.2 Earleton-Temiskaming Regional Airport

-None

11.3 Timiskaming Health Unit

-None

11.4 Temiskaming Municipal / Building Association

- None

11.5 Temiskaming Mayors Action Group

- None

11.6 Waste Disposal Site Committee

-None

11.7 Hilliardton Marsh Research and Education Centre

-None

11.8 Community Policing

-May 25 2021 meeting minutes

11.9 DTSSAB

-Quarterly report

12. Closed Session re: negotiations:

2021-113

Peckover

Noel

THAT we, the Council of the Corporation of the Township of Hilliard, enter into closed session at 7:58pm to discuss negotiations.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

“carried”

2021-114

Gilbert

Noel

THAT we, the Council of the Corporation of the Township of Hilliard, rise from closed session at 8:28pm.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

“carried”

-Hilliard will not enter into a Shared-Services agreement with the Village of Thornloe.

-The Financial Administrator position will become full-time effective January 1st, 2022.

13. By-Law:

2021-115

Noel

Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, give By-Law 2021-16, being a by-law to confirm certain proceedings of the Council of the Corporation of the Township of Hilliard for its meeting held on September 23, 2021 a first, second, third and final reading this 23rd day of September 2021.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

“carried”

14. Adjournment:

2021-116

Gilbert

Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, do now adjourn to the next meeting at 7pm on October 20, 2021 or at the call of the Reeve.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓	✓	✓
Against					

“carried”

Reeve

Clerk