



MINUTES - COUNCIL MEETING August 18, 2021

The Council of the Township of Hilliard met on August 18, 2021 at the hour of 7:00 p.m., for a regular meeting.

Attendance:

Reeve	Laurie Bolesworth
Councillors	Carolyn Gilbert
	Karen Peckover
	Bruce Murphy (absent)
	David Noel
Clerk	Vaughn Finch
Roads Superintendent	Ross Martin
Financial Administrator	Wendy Belanger

1. Call to Order:

Reeve Laurie Bolesworth called the meeting to order at 7:00 p.m.

2. Declarations of Pecuniary Interest:

None

3. Agenda:

2021-092
Gilbert
Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, accept the agenda with the following additions:
 10.1 WHMIS/MSDS
 10.2 Gutter Repairs
 10.3 Fire Extinguishers
 10.4 Cell phones for staff

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓		✓
Against					

“carried”

4. Minutes:

2021-093
Peckover
Noel

THAT we, the Council of the Corporation of the Township of Hilliard, adopt the minutes of July 21 2021 and July 27 2021 as circulated.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓		✓
Against					

“carried”

5. Guests:

None

6. Roads Department Business and Report:

6.1 Attached "Roads Report"

2021-094

Peckover

Gilbert

THAT we, the Council of the Corporation of the Township of Hilliard, accept the Roads Report.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓		✓
Against					

"carried"

7. Clerks Department Business and Report:

7.1 Attached "Clerks Report"

2021-095

Noel

Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, accept the Clerks Report.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓		✓
Against					

"carried"

7.2 Employee Policy revision discussion

2021-096

Gilbert

Noel

THAT we, the Council of the Corporation of the Township of Hilliard, approve the Employee Policy revision.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓		✓
Against					

"tabled, to next meeting"

7.3 Veley Road Landslide Engineering Report RFQ

No bids were received. Clerk will send out again, also using government websites to promote.

7.4 Shared Services

2021-097

Peckover

Murphy

THAT we, the Council of the Corporation of the Township of Hilliard, approve the final copy of the Shared Services agreement;
AND

THAT the Reeve and Clerk are authorized to sign the agreement on behalf of Hilliard Township; AND

THAT payment received for services will be used as follows:

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓		✓
Against					

“tabled, to next meeting”

8. Financials and Accounts:

8.1 Financial Reports and Payment of Accounts

2021-098

Noel

Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, receive the Financial Report and approve payment of accounts in the amount of \$87,885.79.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓		✓
Against					

“carried”

9. Correspondence:

2021-099

Peckover

Gilbert

THAT we, the Council of the Corporation of the Township of Hilliard, receive and file all correspondence

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓		✓
Against					

“carried”

9.1 Letters

None

9.2 Resolutions

None

9.3 General and Information

None

9.4 Grants

CCRF (Canadian Community Revitalization Fund)

10. New Business:

10.1 WHMIS/MSDS

Roads Superintendent is to schedule annual WHMIS and MSDS training for all staff. Clerk is to schedule annual AODA and Health and Safety training for all staff.

10.2 Gutter Repairs

Roads Superintendent is to have gutter's on shop repaired

10.3 Fire Extinguishers

These are checked annually and we receive certificate

10.4 Cell phones for staff

Roads Superintendent, Financial Administrator, and Clerk will receive \$25/month to cover use of personal cell phones for work purposes, beginning September 2021. The main part-time Roads worker will receive \$15/month for same.

11. Reports and/or Minutes from Meetings:

2021-100

Peckover

Noel

THAT we, the Council of the Corporation of the Township of Hilliard, receive and file all reports and minutes.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓		✓
Against					

"carried"

11.1 Recreation Committee

-None

11.2 Earlton-Temiskaming Regional Airport

-None

11.3 Timiskaming Health Unit

-None

11.4 Temiskaming Municipal / Building Association

- None

11.5 Temiskaming Mayors Action Group

- None

11.6 Waste Disposal Site Committee

-None

11.7 Hilliardton Marsh Research and Education Centre

-None

11.8 Community Policing

-None

13. By-Law:

2021-101

Noel
Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, give By-Law 2021-15, being a by-law to confirm certain proceedings of the Council of the Corporation of the Township of Hilliard for its meeting held on August 18, 2021 a first, second, third and final reading this 18th day of August 2021.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓		✓
Against					

“carried”

13. Adjournment:

2021-102

Gilbert
Peckover

THAT we, the Council of the Corporation of the Township of Hilliard, do now adjourn to the next meeting at 7pm on September 23, 2021 or at the call of the Reeve.

RECORDED VOTE					
Councillor	Bolesworth, Laurie	Gilbert, Carolyn	Noel, David	Murphy, Bruce	Peckover, Karen
For	✓	✓	✓		✓
Against					

“carried”

Reeve

Clerk