



**CLERKS  
REPORT**

April 2021

CLERKS REPORT		April 2021			
	Task - Item - Initiative				
1	September 2019 Emergency Table Top meeting, Sept 30th at 5:30pm (supper included) at Earlton Arena. All members of emergency control group are to attend.	Nov 2020 Emergency Management Ontario is to provide details and assistance, including working in partnership with Brethour Twp as possible			
2	August 2019 Meet with Ed Gorecki, Drainage Superintendent, and townships involved with Lautem Drain re: property erosion	Dec 2019 Meeting held to discuss the issue. Another meeting will be required, with attendance from the consultant who prepared the original report, to further discuss options/costs. Costs involved with having consultant attend this meeting will be split 50/50 between Hilliard and Armstrong.	Meeting postponed due to COVID-19		

3	<p>Sept 2019 Request from HMREC for assistance with tax increase due to new facility. To be brought forward at a future meeting</p>	<p>May 2020 Tax information provided to HMREC consultant for analysis</p>	<p>June 2020 HMREC Consultant hired to look at potential costs of taxes</p>		
4	<p>Nov 2019 Veley Road landslide, Application submitted to MMAH for Disaster Assistance funding, sourcing potential solutions and costing. Staff to meet at site with Pedersen Construction for their opinion on options/costing. Ministry of Natural Resources to be notified of the issue.</p>	<p>Dec 2019 Staff has been in contact with FACCA, Maccaferri, EXP, and Pedersen Construction for options on site repair. Consensus is that an engineer's report will be required as a first step to determine what actions should be taken, and that the costs to repair will be in the hundreds of thousands of dollars. MNR staff informed us that the MNR does not repair these types of erosion along Township roads, they only provide permits for work being completed near/in the water. MMAH staff are looking at funding options as well as the Disaster Assistance program. Clerk also researching other potential funding resources. Clerk to contact resident to advise against pushing snow into affected area.</p>	<p>January 2021 Access to funding in amount just under \$500,000 has been approved. Details pending.</p>	<p>April 2021 We are waiting for the Transfer Payment Agreement to be sent, along with specific funding details.</p>	

5	Oct 2019 Drainage issue with resident's property. Clerk to investigate and communicate with resident on this issue	Sept 2020 RFQ issued to companies. Inglis Farm Drainage will carry out drain maintenance in summer of 2021.			
6	Nov 2019 Community Safety and Well-Being Plan. Township to work with local partners on the creation.	Feb 2020 DTSSAB to hire a coordinator to complete plan for the region, with costs shared by member municipalities	Mar 2021 Tender has been issued by DTSSAB for the creation of the plan, may not be finished until next year		
7	May 2020 Check with Wayne Robinson on when he is getting the trailers from the Waste Disposal Site	June 2020 To be removed by end of month	August 2020 Removal pending		
8	Dec 2020 Application submitted for \$100,000 in funding to build an addition to the hall which will hold new offices				

9	Dec 2020 Letters to be sent to neighbouring Townships for discussions on regional economic development partnership	Jan 2021 Letters have been sent to Armstrong, Brethour, Thornloe, Casey, Harley, Hudson, Kerns	March 2021 Armstrong, Brethour, and Thornloe have responded to indicate interest in initial discussions	April 2021 Casey, Harley, Hudson, Kerns will not participate in the discussions. Discussions will be scheduled this year, once COVID restrictions and numbers/trends allow	
10	Jan 2021 Funding received from Safe Restart program in the amount of \$20,000. Can be used for capital projects, to be held as part of potential hall addition. \$25,000 was received in the first round of Safe Restart funding, to be used for non-capital projects.	April 2021 The \$15,000 stream of funding (just received) may be used for the technology upgrades. The \$25,000 and \$20,000 will be held in reserve for future costs.			
11	Feb 2021 Staff to investigate feasibility/costing/options for benefits and pension program	March 2021 Approx. cost is \$3,000/year each for Clerk, Financial Administrator and Roads Superintendent. Cost is affordable in budget and is included in draft. Approved in principle, staff to bring options for plans to future meeting.			

12	Feb 2021 Outdoor Rink at old ballfield site approved, dependent on receipt of funding. Staff and Councillor Noel to plan and look for funding to construct, with goal of having it open for Winter 2021/22. Volunteers to be included in Recreation Committee members.	April 2021 Councillor Noel and staff meeting to discuss initial plans and costing			
13	March 2021 Letter received from Thornloe Council requesting discussion on Shared Services. Council approve discussions and appoint Reeve and Clerk to attend on Hilliard's behalf, and report back.	April 2021 Thornloe reps will advise of suggested meeting times			
14	March 2021 Staff are to apply to Infrastructure Ontario for financing to complete construction of the Blind Line Drain				
15	March 2021 Advertise for Recreation Committee potential members to submit letter of interest (Fishing derby, campground/park, and outdoor rink)	April 2021 Information will be released week of April 19th with deadline for letters of interest to be received by 3pm on May 17th			
16	March 2021 Complaint received re: livestock on roads. Letter to be sent to resident.	April 2021 Letter sent			