



**CLERKS  
REPORT**

Mar 2021

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	Task - Item - Initiative				
1	June 2019 New Website	Nov 2020 Draft website will be ready for viewing/feedback from Council and staff in December	Jan 2021 Draft site ready for viewing and feedback from Council and staff	Feb 2021 Website will be launched by end of February	Mar 2021 Launched <a href="http://www.townshipofhilliard.ca">www.townshipofhilliard.ca</a>
2	September 2019 Emergency Table Top meeting, Sept 30th at 5:30pm (supper included) at Earlton Arena. All members of emergency control group are to attend.	Nov 2020 Emergency Management Ontario is to provide details and assistance, including working in partnership with Brethour Twp as possible			

3	August 2019 Meet with Ed Gorecki, Drainage Superintendent, and townships involved with Lautem Drain re: property erosion	Dec 2019 Meeting held to discuss the issue. Another meeting will be required, with attendance from the consultant who prepared the original report, to further discuss options/costs. Costs involved with having consultant attend this meeting will be split 50/50 between Hilliard and Armstrong.	Meeting postponed due to COVID-19		
4	Sept 2019 Request from HMREC for assistance with tax increase due to new facility. To be brought forward at a future meeting	May 2020 Tax information provided to HMREC consultant for analysis	June 2020 HMREC Consultant hired to look at potential costs of taxes		
5	Nov 2019 Veley Road landslide, Application submitted to MMAH for Disaster Assistance funding, sourcing potential solutions and costing. Staff to meet at site with Pedersen Construction for their opinion on options/costing. Ministry of Natural Resources to be notified of the issue.	Dec 2019 Staff has been in contact with FACCA, Maccaferri, EXP, and Pedersen Construction for options on site repair. Consensus is that an engineer's report will be required as a first step to determine what actions should be taken, and that the costs to repair will be in the hundreds of thousands of dollars. MNR staff informed us that the MNR does not repair these types of erosion along Township roads, they only provide permits for work being completed near/in the water. MMAH staff are looking at funding options as well as the Disaster Assistance program. Clerk also researching other potential funding resources. Clerk to contact resident to advise against pushing snow into affected area.		Mar 2020 MPP John Vanthof viewed the site, Official letter sent from Council to John Vanthof requesting assistance. MPP currently in discussion with Ministers.	January 2021 Access to funding in amount just under \$500,000 has been approved. Details pending.

6	Oct 2019 Drainage issue with resident's property. Clerk to investigate and communicate with resident on this issue	Sept 2020 RFQ issued to companies. Inglis Farm Drainage will carry out drain maintenance in summer of 2021.			
7	Nov 2019 Community Safety and Well-Being Plan. Township to work with local partners on the creation.	Feb 2020 DTSSAB to hire a coordinator to complete plan for the region, with costs shared by member municipalities	Mar 2021 Tender has been issued by DTSSAB for the creation of the plan, may not be finished until next year		
8	May 2020 Check with Wayne Robinson on when he is getting the trailers from the Waste Disposal Site	June 2020 To be removed by end of month	August 2020 Removal pending		
9	Dec 2020 Application submitted for \$100,000 in funding to build an addition to the hall which will hold new offices				

10	Dec 2020 Letters to be sent to neighbouring Townships for discussions on regional economic development partnership	Jan 2021 Letters have been sent to Armstrong, Brethour, Thornloe, Casey, Harley, Hudson, Kerns	March 2021 Armstrong, Brethour, and Thornloe have responded to indicate interest in initial discussions		
11	Jan 2021 Funding received from Safe Restart program in the amount of \$20,000. Can be used for capital projects, to be held as part of potential hall addition. \$25,000 was received in the first round of Safe Restart funding, to be used for non-capital projects.				
12	Feb 2021 Staff to investigate feasibility/costing/options for benefits and pension program	March 2021 Approx. cost is \$3,000/year each for Clerk, Financial Administrator and Roads Superintendent. Cost is affordable in budget and is included in draft.			
13	Feb 2021 Outdoor Rink at old ballfield site approved, dependent on receipt of funding. Staff and Councillor Noel to plan and look for funding to construct, with goal of having it open for Winter 2021/22				
14	March 2021 Letter received from Thornloe Council requesting discussion on Shared Services				