



CLERKS REPORT

Dec 2020

Task - Item - Initiative					
1	June 2019 New Website	Feb 2020 Quotes reviewed by reps from HMREC and Hilliard Twp, Swim River Designs awarded project. Development to begin in late March and take several months to launch.	August 2020 Clerk working with designer on layout and content	Oct 2020 Draft content being inserted prior to Council viewing of test site	Nov 2020 Draft website will be ready for viewing/feedback from Council and staff in December
2	September 2019 Emergency Table Top meeting, Sept 30th at 5:30pm (supper included) at Earlton Arena. All members of emergency control group are to attend.	Oct 2019 Event attended by Reeve Bolesworth, Councillor Gilbert, Roads Superintendent Martin, and C-T Finch attended. An Emergency Planning Committee should be formed in the future.	May 2020 Partnership with Brethour Township to be looked into	Nov 2020 Emergency Management Ontario is to provide details and assistance, including working in partnership with Brethour Twp as possible	

3	August 2019 Meet with Ed Gorecki, Drainage Superintendent, and townships involved with Lautem Drain re: property erosion	Dec 2019 Meeting held to discuss the issue. Another meeting will be required, with attendance from the consultant who prepared the original report, to further discuss options/costs. Costs involved with having consultant attend this meeting will be split 50/50 between Hilliard and Armstrong.	Meeting postponed due to COVID-19		
4	Sept 2019 Request from HMREC for assistance with tax increase due to new facility. To be brought forward at a future meeting	May 2020 Tax information provided to HMREC consultant for analysis	June 2020 HMREC Consultant hired to look at potential costs of taxes		
5	Nov 2019 Veley Road landslide, Application submitted to MMAH for Disaster Assistance funding, sourcing potential solutions and costing. Staff to meet at site with Pedersen Construction for their opinion on options/costing. Ministry of Natural Resources to be notified of the issue.	Dec 2019 Staff has been in contact with FACCA, Maccaferri, EXP, and Pedersen Construction for options on site repair. Consensus is that an engineer's report will be required as a first step to determine what actions should be taken, and that the costs to repair will be in the hundreds of thousands of dollars. MNR staff informed us that the MNR does not repair these types of erosion along Township roads, they only provide permits for work being completed near/in the water. MMAH staff are looking at funding options as well as the Disaster Assistance program. Clerk also researching other potential funding resources. Clerk to contact resident to advise against pushing snow into affected area.		Mar 2020 MPP John Vanthof viewed the site, Official letter sent from Council to John Vanthof requesting assistance. MPP currently in discussion with Ministers.	August 2020 Staff discussions with MMAH have continued, but no decision has yet been received.

6	Oct 2019 Drainage issue with resident's property. Clerk to investigate and communicate with resident on this issue	June 2020 Site visit was conducted, report currently being prepared	July 2020 Report received, Clerk to issue RFQ with start date in October	August 2020 RFQ release on hold until proposal from resident at Council meeting	Sept 2020 RFQ issued to companies. Inglis Farm Drainage will carry out the work in summer of 2021.
7	Nov 2019 Modernization funding. Clerk to apply for 100% funding for 3rd party review of township budget	July 2020 project is progressing, interim report submitted to Municipal Affairs and Housing	August 2020 Draft final report reviewed by staff, submitted to accountant for review	Dec 2020 Report included in Council package, to be used by staff to improve budget and practices where feasible	
8	Nov 2019 Community Safety and Well-Being Plan. Township to work with local partners on the creation.	Feb 2020 DTSSAB to hire a coordinator to complete plan for the region, with costs shared by member municipalities	July 2020 Councillor Murphy questioned the lack of A/C at the Hilliardton Hall	Nov 2020 DTSSAB delayed by Covid-19, working on timeline for plan creation and will advise	

9	Jan 2020 Hall Rental Policy to be updated. Some discussion took place on rental rates, Clerk to contact other halls in the area to see what the rental rates are. To be discussed at a future Council meeting.	June 2020 Rates approved, to be implemented to all current and future bookings as of Sept 1 2020: Weekday \$75, Fridays/Holidays \$100, Celebration of Life etc. for a Hilliard Resident \$40, Blanche River Golden Age Club \$50	July 2020 By-Law created, possibility that the Township signed a 10-year agreement with the Senior's Club. Clerk has asked them to provide a copy.	August 2020 Club to provide agreement by December 31st, or new rates will apply beginning in 2021	Dec 2020 Clerk called the Club to remind them that the agreement is to be provided.
10	May 2020 Check with Wayne Robinson on when he is getting the trailers from the Waste Disposal Site	June 2020 To be removed by end of month	August 2020 Removal pending		
11	August 2020 Submission made to Trillium Resilient Communities fund for cell booster at hall/office.	Dec 2020 Application not successful			
12	Sept 2020 Clerk to ask Pete Gilboe about costs for his By-Law Officer services	Oct 2020 Pete can be signed on for "one-offs" at a rate of \$25/hr plus km's. Will need to be added to WSIB and liability insurance. Clerk to ask Pete if he can do this for Hilliard, and make the necessary arrangements	Nov 2020 Pete has been informed that Council wishes to proceed	Dec 2020 By-Law included in package	